



# SMART CORPORATE AND LITIGATION SUPPORT SERVICES

# CORPORATE SERVICES

When it comes to corporate searches, registrations or managing the security of your corporate records, Carswell Legal Solutions (formerly Cyberbahn™ and Marque d'or™) has you covered. As a Service Provider under contract with the Ontario Ministry of Government Services (MGS), we offer direct online access to the Ontario Business Information System (ONBIS) database.

You can do the searches and registrations yourself using our convenient online service. Or save even more time – delegate all the work to us. Just ask and our team of experts will take care of everything, from performing searches and registrations to providing clerical services. You'll have more time to devote to higher-value billable work.

## ONBIS SEARCHES

### ONTARIO INFORMATION BUSINESS SYSTEM (ONBIS) SEARCH REPORTS

Displays information available on the Ministry of Government Services public record database for a particular corporation or business name. Reports include:

#### Corporation Profile Report

Displays current information on the public record for the subject corporation. All active directors and officers are listed. Some historical information, such as amalgamating corporations where the subject corporation is an amalgamation and name history, are included in the report.

#### Corporation Document List

Identifies all documents filed by the corporation on or after June 27, 1992. The list includes the filing date for each document.

#### Corporation Business Names List

Sets out all business names registered or renewed by the corporation within the last five years.

#### Corporation Point In Time Report

Sets out information filed by the corporation on or after June 27, 1992 as recorded on ONBIS, up to the "As of" date specified.

#### Certificate of Status

Provides the current status of the corporation. It is available only for Ontario corporations or for Extra-Provincial foreign corporations.

#### Microfiche

Provides historical information on subject corporation (Articles of Incorporation, Amalgamation, Amendment, Annual Return Filings).

#### Business Names Report/Limited Partnership Report

Displays current information on the public record registered or renewed within the past five years for the subject business name. Lists registrants' information, amendments, and cancellations.

#### BNLP Document List

Available for all types of business names registered on or after April 1, 1994. Lists all documents filed in regard to the business name, including the filing date for each document.

#### Partnership Business Names List

Lists all additional business names registered or renewed since July 15, 1996.

#### THE AMALGAMATION CHART

Produce the historical chart for an amalgamated corporation at the click of a button. The Amalgamation Chart is generated in PDF as well as html, and the view can be expanded or collapsed. Each corporate entry has a brief Tool Tip summary with additional key information available through pop-ups. You can also navigate your way back through corporate histories or sections of the Amalgamation Chart by using the Predecessor list function.

As a bonus, with one click you can order all the required corporate reports for any chart, for even greater efficiency.

### ONTARIO REGISTRATIONS AND FILINGS

#### Information Filings

Form 1 Initial Return/Notice of Change – Instantly update your Ontario Corporate Record information.

#### Ontario Business Registration

Register your small business. Receive immediate proof of registration through a Master Business License.

#### Ontario and Federal Articles of Incorporation

Register your for-profit (share) corporation and receive immediate incorporation documents.

#### Ontario Annual Return (Provincial and Extra-provincial)

Annual filings updated on your Ontario Corporate Record information.

#### Domain Name Registrations

Register your website.

#### Corporate Report Summaries

Receive search results summarized into one comprehensive report. This summary will provide you with details regarding officers, directors, amalgamations, former names, filings, addresses, status, and more.

## PPSA SERVICES

Our newly enhanced service makes all your pre and post tasks simpler and more efficient – minimizing data entry and reducing the risk of error. As an added feature, you may request to have any PPSA search summarized into one easy-to-read report.

And for expedited closings where you need an assurance of receiving PPSA information quickly and on time, we offer VERO – a service unique to us.

### PERSONAL PROPERTY SECURITY ACT (PPSA) SEARCHES AND REGISTRATIONS

- Search, register, renew, amend, and discharge any liens in any jurisdiction across Canada
- Use the copy feature to duplicate registration information into other jurisdictions, eliminating data entry
- Validation Alerts highlight any errors that may have been made, saving time and eliminating future amendments
- Summary Feature with date/time stamp allows you to print, save, and store transactions
- Set and track expiry dates of registrations with our convenient reminder system, showing the number of registrations expiring in a given number of days
- Store default details into a database you create for commonly used registering agents, secured parties, debtors, and collateral that you can use when drafting PPSA filings
- Select language preference for Quebec PPSA registrations

### WE OFFER AN UNRIVALLED AND COMPREHENSIVE PPSA SERVICE ACROSS CANADA THAT FEATURES:

#### PPSA Vero

Only we offer VERO (Verbal Electronic Report Overnight). VERO ensures that PPSA data is delivered electronically as soon as possible, regardless of report length, reducing some of the uncertainties in transactional closings. As a bonus, the VERO report provides a chronological summary on the last page, making it easier to follow all the borrowing activity on a long report. You can copy and paste from this report and use all regular PDF search functionality, making your information handling easy and accurate. The NEW PPSA VERO report can be ordered through our Ontario PPSA Search, Security Search, and Nationwide PPSA Registration services.

#### VIN Verification

Authenticate all motor vehicles added as collateral to your PPSA registration. With just a click, our system will validate your motor vehicle and automatically populate the make, model, and year of motor vehicle without you having to worry about it. This will help you register correct motor vehicle information, save you time, and perhaps also prevent future amendments.

#### Debtor Letter

Select “Notification Letter” when adding Debtors to your registration, and we will automatically generate a request for a notification letter to be sent to the debtor.

Once the registration has been successfully completed, we will generate and mail out the notification letter to the selected debtor. A copy will also be made available for your files.

#### Enhanced Search Report (ESR)

Save valuable time by receiving all your PPSAs summarized in one concise, comprehensive report. This report provides you with details about Jurisdiction, Statute and Office Searched, Debtor and Secured Party Information, general collateral and motor vehicle details and any amendments.

## DUE DILIGENCE – SECURITY SEARCHES

Our online Security Search Services are designed for efficient, effective due diligence from one convenient site. Request numerous reports over multiple jurisdictions – all within the same transaction – save time and increase accuracy. Search for individuals as well as business entities at the same time. If you don't have time to search, call us and one of our expert law clerks will do the work for you.

### FAST, EFFICIENT PUBLIC DUE DILIGENCE SEARCHES ARE AVAILABLE IN THE FOLLOWING AREAS:

#### Address Searches

Investigative searches as they relate to current address information.

#### Bank Act (Canada), s. 427

Determines whether any notices of intention to give security have been filed with the Bank of Canada against a corporation, business or individual. This search will disclose whether any banks have taken a security interest in the inventory and/or equipment of the corporation, business or individual.

#### Bankruptcy and Insolvency Act (Canada)

Determines whether there is a record of any bankruptcy or insolvency proceedings involving corporations, businesses or individuals registered with the Office of the Superintendent of Bankruptcy in Ottawa (includes information for all of Canada). This search will indicate whether a corporation, business or individual is or has been bankrupt or whether an assignment, proposal to creditors, or receiving order has been made against it.

#### Bulk Sales Act (Ontario only)

Determines whether there are any bulk sales affidavits registered against a corporation, business or individual in the Superior Court of Justice in the municipality where it carries on business. This search will indicate whether a corporation, business or individual has made a substantial sale of its inventory out of the usual course of business.

#### Business Names Reports

Displays current information on the public record for registered business names. A corporation or individual that carries on business or identifies himself/herself by a name other than its corporate or his/her name must register trade names. (available for U.S. businesses)

#### Canadian Environmental Protection Act

Determines whether there are any prosecutions, proceedings, or outstanding cleanup orders against a target entity.

#### Certificate of Status/Compliance/Good Standing

Provides the current status of the corporation.

#### Corporate Searches

Confirms status and determines corporate information on public government registries such as current corporate name, any French form of the name, any former names, any predecessors' names, any current registered business names, its registered office address, and directors' and officers' information, document lists, and expired business names. (available for U.S. businesses)

#### Employment Standards Act

Search of the Employment Standards branch will determine whether there are outstanding claims against the corporation or business.

#### Execution Act

Determines whether there are any writs of execution, extent, or certificates of lien filed against a corporation, business or individual in the Sheriff's office in the municipality where it carries on business, which affects the real or personal property of the corporation, business and individual. This search will indicate whether a judgment creditor has filed an execution or writ against a company, business, or individual for an unpaid judgment in the sheriff's office in the municipality where it carries on business. In Ontario, you can also conduct an Ontario Wide Execution search which will search all of the municipalities.

#### Federal Court

Determines if there are any litigation actions involving a corporation, business or individual under the Federal Statute.

#### Intellectual Property Searches

Intellectual property and information technology searches (patent, copyright, industrial design, trademark plant breeders' rights, integrated circuit topography searches) ensure that the intellectual property rights being purchased have been properly registered and actually owned by the vendor, and that the rights remain in order and may be properly assigned to the purchaser.

#### Occupational Health and Safety Act

Determines whether hazardous substances on the site are handled in accordance with the Act and whether there are any outstanding orders against the property.

#### Personal Property Security Act (PPSA)

Determines whether there are any registrations made against the target company (liens, debentures) under the various personal property registry systems across Canada. The search will indicate whether the personal property of a corporation, business or individual is encumbered and subject to the security interests of secured creditors. The search should be conducted in the jurisdiction(s) where property or assets are owned.

### Provincial Litigation

Determines whether there are any litigation actions filed in the Superior Court of Justice against a corporation, business or individual in the municipality where it resides or carries on business.

### Real Property

Determines the status and nature of a company's title to real property and whether there are any encumbrances, mortgages, or other changes registered against a real property.

### Superintendent of Bankruptcy/Official Receiver

Searches for any record of bankruptcies or petitions filed at the Office of the Superintendent of Bankruptcy, and proposals filed in Canada from 1978 to date. It also displays all private and court-appointed receiverships filed in Canada from 1993 to date. This search is valid for all of Canada.

### Universal Commercial Code (UCC)

Equivalent to PPSA searches, UCC searches are conducted in the U.S.

### Writs of Execution, including Ontario

#### Writs Locator (OWL)\*

Searches for writs registered against a debtor by a judgment creditor, which creates the right to seize the debtor's goods.

\* Ontario Writs Locator and OWL are trademarks of Teranet Enterprises Inc.

### Our Security Search Services offer a Nationwide

#### Due-Diligence Solution that features:

- Ability to request numerous reports over multiple jurisdictions – all within the same transaction – and save time and increase accuracy. Search for individuals as well as business entities at the same time.
- A copy function that allows you to duplicate search information into other jurisdictions, eliminating data entry
- Improved data entry – simply enter all of your search names, select your searches once and submit your search request information – no more data re-entry required
- A summary function that provides a date/time stamp and allows you to confirm transactions
- Fewer click-throughs – one central location for your order screen
- Improved clarity – list of requested searches conveniently located in one table, allowing for confirmation or quick changes to requests
- Confirmation of completed searches – for services in which results are not immediate, an email is sent to you when your searches are completed
- Validation on search types – only search types available for a specific entity type are presented

- Ability to organize and monitor the order process
- Ability to decide on the production of order summaries/files

### ONLY CARSWELL LEGAL SOLUTIONS OFFERS:

#### Due-Diligence Search Summaries and Enhanced Search Report (ESR)

Receive all of your corporate due-diligence searches summarized in one concise, comprehensive report. Limit the need to access all of the original searches and work from a document that is easy to review, forward, and amend to your liking. Merge multiple searches across multiple jurisdictions into one comprehensive report.

Our Enhanced Search Report (ESR) will give you details on Jurisdiction, Statute and Office Searched, Debtor and Secured Party Information, general collateral, motor vehicle details, and any amendments.

#### PPSA VERO

VERO (Verbal Electronic Report Overnight) is a unique service that helps you meet your Ontario search obligations to your client. VERO ensures that PPSA data is received electronically regardless of report length, allowing you to provide your client with data as early as possible. Save money on courier charges, save time on delivery delays, and save time scanning large PPSA reports. When requesting an uncertified Ontario PPSA search, you will have the option to select our VERO report delivery option. If your search report exceeds 40 pages or 20 registrations, you will receive your high-volume PPSA electronically the next business day.

As a bonus, the VERO report provides a chronological summary on the last page, making it easier to follow all of the borrowing activity on a long report. You can copy and paste from this report and use regular PDF "search" functionality, making your information handling easy and accurate.

# ENTITY FORMATION

## NEW COMPANY FORMATION PACKAGES

Incorporating a company? Registering a business name? We manage new company formations with packages that take you from start to finish – with fast turnaround.

One-stop incorporation packages give you the most value for your dollar and include customized corporate supplies. We process all required paperwork, complete the filings, and submit the forms – all on your behalf.

## MULTIPLE SERVICE PACKAGES FOR ONTARIO COMPANIES OF ANY TYPE

Simply choose from multiple service packages. Our law clerks understand government requirements and business processes. They will review and validate your entity documents to ensure quick and accurate filing of your new business.

Choose a package that includes our exclusive FileAdvisor™ service and we will monitor your company for a year to ensure the integrity of your corporate information, and promptly alert you to any changes.

## NUANS® Corporate Name Search

Verify corporate name availability prior to incorporating and obtain a mandatory NUANS® report\*.

A NUANS® is:

- Mandatory for named incorporations in most provinces
- A five- or six-page report containing similar corporations, business names and trademarks
- Available in approximately 1 hour (business days between 8 am and 5 pm ET)
- Also available on an expedited basis, with a 30-minute turnaround time

\* NUANS is an acronym for “Newly Upgraded Automated Name Search.”

## Comprehensive Name Search Reports

Helping your clients find the right business name is easier with our new Comprehensive Name Search Report. You'll get a thorough detailed report your clients can rely on to choose a business name they are legally entitled to use.

We dive deeper to bring you a Comprehensive Name Search Report that:

- Collects results from numerous databases
- Collects results for all jurisdictions, including Quebec
- Includes common law sources that show names in use
- Collects results on Domain Names
- Includes a summary report consolidating the most relevant names

Our Comprehensive Name Search Report checks your proposed name against multiple databases and in provinces that NUANS does not report on. You'll get more information – and more protection for your clients.

## INCORPORATIONS AND BUSINESS NAME REGISTRATIONS

### Ontario Incorporations

Our filing service allows you to incorporate your business and provides you with an instantaneous receipt.

### Federal Incorporations

Our filing service allows you to incorporate your business and provides you with a receipt within 24 hours.

### Business Name Registrations

Register and renew Sole Proprietorship, General Partnership or Corporate Style/Trade Names registrations quickly and conveniently – all in real time.

## CORPORATE SUPPLIES / MINUTE BOOKS

Your minute book reflects your organization's unique personality. That's why our Corporate Supply Service offers a wide variety of ordering options. Choose one of our convenient corporate supply packages. If you don't find a package that suits you, try our new MyPak option – then mix and match components to create your own customized corporate supply kit. If you don't need a complete package, you can always order minute paper, share certificates, or any other corporate supplies separately or in bulk.

With pre-packaged kits, complete customization, and individual order options, we ensure that you always get exactly what you want.

## Time-Saving Order Entry

Whichever option you choose, you can save your standard supply order in a template for future orders.

## Convenient Integration with the Ontario and Federal Articles of Incorporation Electronic Filing Services.

You can also order our corporate supplies through the Ontario and Federal Articles of Incorporation electronic filing services. Your corporate name will automatically populate the order form, saving you time and eliminating errors.

## Fast, Efficient Delivery

Place your order and you'll receive your corporate supplies the next business day.

# ENTITY MANAGEMENT AND CORPORATE COMPLIANCE

## NEW DO-IT-YOURSELF ONLINE OPTION NOW AVAILABLE

Tracking multiple entities across multiple jurisdictions? Now you can manage all your corporate records with a single solution. We take all the tasks involved in entity management and combine them into streamlined solutions that follow your workflow. From registering a business, organizational resolutions, and maintaining a minute book to tracking changes and filing annual reports. Do it yourself online at your convenience or call us and we'll do the work for you.

### Entity Management and Corporate Compliance Service Packages

Each of our three Service Packages offer a complete, cost-effective compliance solution. We process all required paperwork, complete the filings, and submit the forms – all on your behalf. Our law clerks understand government requirements and business processes. They will review and validate your documents to ensure quick and accurate filing.

All packages include customized corporate supplies and FileAdvisor™ and Compliance Watch Monitoring Services. We'll monitor your records to ensure the integrity of your corporate information and promptly alert you to any changes.

### Choose the service package that's right for you:

#### Deluxe

- Articles of Incorporation filing
- Preliminary Name Search and NUANS Report\*
- Form 1 Initial Return filing setting out the officers, directors and office information
- Customized complete corporate supply package (complete minute book, seal, shares)
- Organizational Resolutions (generate and assemble all forms and documents related to corporate structure and governance: by-laws, directors, shareholders and officers' registers and resolutions, share certificates, shareholders' ledgers, share transfers, organizing resolutions and corporate summary)
- 1 year of monitoring services – receive real time notifications advising of changes and/or defaults to the corporate record
- 2 years of Corporate Maintenance and Annuals – any corporate updates plus prepare the annual corporate servicing documentation, filing of the annual return and applicable resolutions

#### Professional

- Articles of Incorporation filing
- Preliminary Name Search and NUANS Report\*
- Form 1 Initial Return filing setting out the officers, directors and office information
- Customized complete corporate supply package (complete minute book, seal, shares)
- Organizational Resolutions (generate and assemble all forms and documents related to corporate structure and governance: by-laws, directors, shareholders and officers' registers and resolutions, share certificates, shareholders' ledgers, share transfers, organizing resolutions and corporate summary)
- 1 year of monitoring services – receive real time notifications advising of changes and/or defaults to the corporate record
- 1 year of Corporate Maintenance and Annuals – any corporate updates plus prepare the annual corporate servicing documentation, filing of the annual return and applicable resolutions

#### Basic

- Articles of Incorporation filing
- Preliminary Name Search and NUANS Report\*
- Form 1 Initial Return filing setting out the officers, directors and office information
- Customized complete corporate supply package (complete minute book, seal shares)
- Organizational Resolutions (generate and assemble all forms and documents related to corporate structure and governance: by-laws, directors, shareholders and officers' registers and resolutions, share certificates, shareholders' ledgers, share transfers, organizing resolutions and corporate summary)
- 1 year of monitoring services – receive real time notifications advising of changes and/or defaults made to the corporate record

#### Additional Services

You may add any additional service – for example, registration of a Master Business License for a business name, filing of an extra-provincial registration if conducting business in another jurisdiction.

## MONITORING SERVICES

With the increasing number of corporate filings made each year, keeping track of changes and monitoring accuracy manually becomes a time-consuming challenge. To assist, we offer FileAdvisor™ and Compliance Watch – two online monitoring services that offer a fast, efficient way to keep track of changes to your clients' corporate records.

- Reduce your clients' exposure to the risk of fraud
- Maintain corporate due diligence – efficiently and effectively
- Prevent costly and time-consuming corporate default procedures
- Reduce the time you spend on administrative duties

### FILEADVISOR™

FileAdvisor monitors Ontario Corporation Numbers (OCNs) and notifies you of any filings made to those corporate records. It's the effortless way to keep track of any changes made by accountants, clerks, clients, or even unauthorized individuals.

FileAdvisor alerts you when the following filings are made against your corporate record:

- Articles of Amendment
- Articles of Revival
- Articles of Amalgamation
- CIA Annual Return
- CIA Initial Return
- CIA Notice of Change
- Registration/Cancellation of a Style Registration (Form 2)
- Notice of Opportunity to be Heard (AR)(EPCA 7(1))
- Default Complying with CIA (AR)(BCA 241(3))
- Default Complying with CIA (AR)(CA 317(9))

### COMPLIANCE WATCH

Compliance Watch compares any subscribed OCNs against the Ontario Gazette corporate activity announcements – and notifies you if any OCNs are in default according to the listed statutes. Compliance Watch alerts you when your corporate record appears on any of the following lists:

- Certificate of Dissolution (BCA 10)
- Certificate of Dissolution (BCA 11)
- Default Complying with Corporate Tax Act (BCA 241 (1))
- Cancellation for Failure to File Corporate Tax (BCA 241(4))
- Cancellation for Failure to File (AR)(CA 317 (9))
- Cancellation of EP License for Failure to File (AR) (EPCA7(1))
- Cancellation for Failure to File (AR) (BCA 241(4))s



# CORPORATE DATABASE MANAGEMENT

## CORPLINK

Designed by law clerks and lawyers, CorpLink combines sophisticated reporting tools and the most comprehensive forms library on the market – all in one easy-to-use software package. It's designed to help you quickly, conveniently, and accurately generate billable activities.

CorpLink helps you:

- Improve office efficiency and productivity
- Reduce time in generating billable activities with easy document submission and reporting tools
- Increase information transparency with customizable document and report templates

Enjoy a wealth of features in Canada's most advanced corporate records management software

## Comprehensive Forms Library

- Access more than 1,100 up-to-date and compliant government forms and schedules in PDF format – the most extensive collection of forms on the market
- Automatically populate content from your database
- Effortlessly edit, save, and submit forms

## Sophisticated Report Building

- Track expiry and due dates for Legal Agreements, Documents, Leases and Registrations
- Generate ledgers and registers directly from database
- Customize reports to meet your specifications

## Time-Saving Electronic Minute Book

- Import By-Laws, Resolutions, Charter Documents, Extra-provincial filings, Agreements and other documents and forms
- e-file Ontario Articles of Incorporation

## Powerful Internet Reporter

- Access your CorpLink database via the Internet
- Generate corporate summary documents, entity reference reports, and blank government forms
- Supports 128-bit encryption for your security
- Provides unlimited user licenses

## Versatile CorpLink Reporter

- Create customized search and report templates, registers and ledgers
- Modify headers, footers, titles, columns, filters, and font sizes

## And more

- Customizable fields
- Multi-language user interface
- Multiple entity and jurisdictional management
- Director/Officer/Shareholder management
- Auto-population of precedent documents
- Client/Group permissions
- Multi-office sharing of data
- Logbook to track all incoming, pending, and completed work
- Dividend tracking

# LITIGATION SERVICES

Rely on us for fast, efficient litigation services. From issuing, filing and serving court documents to conducting motor vehicle or real estate searches, whenever and wherever you need us, we're there. Our litigation staff offers expert assistance right from the beginning of an action through to judgment, enforcement, settlement or decision.

## LEGAL I LINK™ eSERVICES

Submit your litigation process documents to us using Legal i Link™, our secure online portal, and we'll take care of the rest. Every step of the way, Legal i Link will provide real-time status updates to allow you to track them 24/7 using the web, your personal tablet or smartphone, so you'll know exactly when your document has been issued, served or filed. And you'll get access to your invoices, affidavits, and issued claims in PDF format.

### Get the details that give you confidence

Our internal eBoard electronic tracking system allows us to efficiently monitor and manage your requests – so we can give you the details you deserve. You'll always be confident that your order will be completed accurately and on-time.

### Drafting Affidavits of Service for Service of Pleadings

Whether a document needs to be served personally or by an alternative delivery method, let us assist you in completing the service of these documents. All you must do is upload the court document electronically through Legal i Link and we will serve the documents by fax or mail. All necessary details will be processed by us; we will draft the required Affidavit of Service and file the materials on your behalf – it's that easy.

Get us to support you with this service, allowing you to focus on the other key responsibilities related to the litigation process.

## COURT FILINGS

Filing court documents that don't require an original signature? Submit your request to us electronically – and we'll take care of the rest. Use Legal i Link to upload the required court documents and specify your Court Region, Court Office and Court Division. Tell us if these documents must be filed on an urgent basis and include any specific issuance instructions. And just ask – we'll also serve any of the parties listed in the documents.

Through Legal i Link eServices you can submit requests electronically to have us attend any court in the judicial system to issue and file any court documents that do not require an original signature.

Some examples include the following:

- Information for Court Use (14F)
- Jury Notice (47A)
- Notice of Application (14E)
- Notice of Action (14C)
- Statement of Claim (14A)
- (Action Commenced by Notice of Action) (14D)
- (Mortgage Action – Foreclosure)(14B)
- Statement of Defence (18A)
- Statement of Defence and Counterclaim (18A)
- Summons to a Witness Outside Ontario (53C)
- Summons to a Witness at Hearing (53A)
- Summons to a Witness Examination out of Court (34B)
- Third Party Claim (29A)

Need documents picked up and delivered? If you have court documents that can't be easily uploaded or require special attention, just send us an electronic request and we'll pick up, print your confirmation and attach it as your memo to your documents. Choose pickup times ranging from next day service to direct service.

Specify the number of documents and we'll arrange the appropriate delivery method. Indicate the filing court and we'll dispatch the documents with a "today limitation" and send them directly to the courts for processing.

#### PROCESS SERVING

Rely on our team of experts to quickly and professionally serve your documents anywhere in Canada. If you require service in the United States or in other parts of the world, call us and we'll arrange delivery through our extensive network of reliable agents.

Using the latest search resources, we are able to find and serve those hard-to-locate parties. Our efficiency and cost-effectiveness are reflected in our service record – we have a 73% rate of successful service on first attempt.

Affidavits are composed, signed and commissioned the morning after a party is served and an electronic version is available to you on Legal i Link.

#### REAL ESTATE SEARCHES AND REGISTRATIONS

Do you need to register or research a construction lien? Are you trying to find out who owns a specific property for a litigation matter? We'll find the information for you. We conduct thorough searches in the Registry and Land Titles systems across Canada, giving you the results, you can rely on to make informed decisions.

#### ADDRESS SEARCHES AND POLICE REPORTS

Let us help you locate that hard-to-find individual. We conduct current address searches via privileged search engines. We also obtain police and accident reports.

#### LEGAL RESEARCH

We'll search, locate, requisition and copy the content of files in any jurisdiction across Canada and the United States. Just ask, and we'll get it done for you.

- Search for Civil, Federal, Bankruptcy, Archived and Class Actions in all jurisdictions to aid in the process of filing court documents, obtaining court endorsements and obtaining precedent information for use in motions and court proceedings
- Locate files that have been misplaced, missing for an extended period, or difficult to locate
- Copy pleadings, endorsements and decisions from files across Canada for all levels of the judicial system

## CONTACT US

We're committed to providing real-time legal support services that exceed your expectations, helping you achieve better results for your clients.

From business registration filings and corporate information retrieval to court filing and process serving, we go above and beyond to deliver corporate and litigation support services that enhance your productivity.

### FOR MORE INFORMATION REGARDING OUR SERVICES

Call: 800-267-0183

In Toronto: 416-306-3070 In Quebec: 1-800-668-0668

Email: [cyberbahn.info@dyedurham.com](mailto:cyberbahn.info@dyedurham.com)

Online: [www.cyberbahngroup.ca](http://www.cyberbahngroup.ca)

### Mailing Address:

First Canadian Place,  
Exchange Tower,  
130 King Street West,  
Suite 501, Toronto,  
ON M5X 1E4

## ASK US ABOUT OUR FULL-SERVICE CORPORATE SUPPORT OFFERINGS

We offer a comprehensive suite of law office clerical services from corporate due diligence through to clerking services.

- Document Drafting and Filing
- Incorporations across Canada (profit and not-for-profit)
- Business Registrations across Canada
- Entity Management and Corporate Compliance
- Minute Book Reviews
- Due Diligence Searching and Filing
- Agent for Service Representation
- Real Estate Searches
- Document Authentication
- PPSA and Due Diligence Search Summaries
- PPSA Monitoring of Debtor Names and Renewal
- Incorporation Bundles
- Corporate Existence Searches
- Comprehensive Name Searches
- Entity Formation Packages